

INCOL Continuing Education Committee Meeting 5/18/16

In attendance: Janine Odlevak, Melissa Searle, Carlie Hoffman, Renee Massicotte-Vezeau, Dana Dalrymple, Joanna Bailey, Lara Cummings, and Tami Robinson

Fall workshop ideas

- story time and early literacy
 - o Saroj Ghoting
- HealWA
 - o Gail Kouame
- Makerspaces and making
 - o Corey Wittig
- Security
 - o Steve Albrecht
- Mental Health
- Managing behavior
 - o Angelina Benedetti and Melissa Munn

Spring workshop evaluations

- lots of first timers – 33%
- afternoon session was too short
- parking – next time include a link to parking pass in the registration confirmation email
- food
 - o no comments so it must have been okay
 - o food is purchased and receipts are submitted to Gonzaga for reimbursement
 - o under \$300 spent on food for the whole day
 - o Joanna provided an itemized list to Melissa

Action items

- Melissa will begin contacting presenters, likely starting with Angelina Benedetti and Melissa Munn
- Lara will email an electronic copy of the program evaluation results to Carlie
- Carlie will post the evaluation results to the website upon receipt
- Melissa will ask Andrew and Eileen how much money is in the budget
- Carlie will update the evaluations based on feedback