

## INCOL Governing Board Meeting – Thursday July 31, 2014

### Minutes

#### Present:

Andrew Chanse, Chair  
John Hartung, Past Chair  
Better Amon  
Mary Carr  
Nancy Ledeboer

The meeting was called to order at 8:20

Nancy Ledeboer moved to approve the minutes of the May 29, 2014 meeting. Mary Carr seconded and the motion passed.

Andrew reported that he is still looking for documentation from the most recent amendment that was passed by vote of the membership in 2013. He has confirmed that INCOL is a non-profit and will check with our former Treasurer to identify what paperwork must be filed with the state on our behalf. It was agreed that INCOL will follow Washington state Open Meeting rules.

Andrew passed out the financial report. Membership dues notices were sent out in June and we plan to follow up in August with those libraries that have not paid. The balance as of Jul 30, 2014 is \$10,388.44.

We reviewed highlights of the Continuing Education Report which had been distributed prior to the meeting. Programs continue to be well attended and the committee has recruited new members to fill vacancies. We have good representation from member libraries on the CE committee.

#### New Business:

Approval of new members: Nancy Ledeboer moved, and John Hartung seconded inviting Liberty Lake and Columbia County libraries to join INCOL. The motion passed.

Andrew will reach out to the Spokane Tribal library to see if they are interested in joining and John will reach out to the Denny Ashby library as well.

Future meetings: It was agreed to hold meetings on the 3<sup>rd</sup> Friday in October and April. Meetings will be on October 17<sup>th</sup> 2014 and April 17<sup>th</sup> 2015. The next meeting will be in Coeur d'Alene. We will continue with breakfast meetings.

Survey: We reviewed a DRAFT survey that will be sent out to all Directors to gather input on future direction for INCOL. Andrew and John will review the responses and bring information to the next meeting. If there is interest we might hold a Director's retreat in 2015.

#### Discussion:

Discussed periodical vendors. SCLD is out to bid for a new periodical vendor. Coeur d'Alene is using Wolper. SCLD has received proposals from WT Cox and EBSCO. John indicated that they are dropping Zinio and moving to Flipster for digital magazines.

There was a discussion on "buy it now" features. John and Betty indicated that CLN is considering adding the feature on OverDrive in order to get S&S content. SPL and SCLD are

also looking at this option. Also discussed new services that allow library to add buy it now to the catalog for print and other formats. Andrew had experience with this in Arizona. While it didn't raise a lot of revenue it also did not require a specific policy in order to implement. Mary indicated that community college libraries are not allowed to compete with campus book store or other local business. Everyone is looking at this now that S&S have made it a condition for purchasing eBooks from them.

Discussed ideas to pass along to CE Committee. Open content, creative commons and online learning might be a topic that would appeal to both academic and public libraries. We are all looking at ways to position our libraries as learning centers. Mary indicated that the WA State Library is also looking at this issue to help develop free or low cost curriculum and Nancy mentioned the OCLC study on online learning as possible resources for this topic.

The Survey going out to Directors also asks for suggestions for future CE.

Discussed Bedtime Stories (Humanities Washington). INCOL has signed up for a table that seats 10. We would like five seats to go to member library staff and five seats will be invited guests. Andrew will be inviting two from Spokane City Council. Nancy will invite Spokane Valley officials. Also talked about inviting Kevin Parker or possibly a County Commissioner or other legislative representative. Since it is to support Washington Humanities we'll focus on Washington legislators and officials with a goal of raising awareness of WA Humanities programs in Spokane and eastern Washington.

Future Agenda Items:

Bylaws review – do we want to establish levels of membership so that libraries that only want to participate in CE pay a different amount than those that want full participation. May depend on outcome of the Survey. Also may want to develop board member terms, responsibilities and election process.

Survey Results – Do we want to host a retreat? Are Director's interested in Continuing Education for directors? We should know more after the survey.

Civility/Civil Discussion – Nancy mentioned the Howard County Choose Civility and Mary mentioned the Humanities Washington Think and Drink programs. Perhaps this would be something INCOL could sponsor that would engage all types of libraries across the region. It would present a training opportunity for staff and potentially for volunteer facilitators.