

INCOL Board of Director's Meeting

May 29, 2014

Present:

John Hartung Chair – Community Library Network
Mary Carr, Community Colleges of Spokane
Andrew Chanse, Spokane Public Library
Kristie Kirkpatrick, Whitman County Library District
Nancy Ledeboer, Spokane County Library District

Absent:

Bette Ammon, Coeur d'Alene Public Library
Eileen Bell-Garrison, Gonzaga Library

The meeting was called to order at 10:02 at the Argonne Library Administrative Conference Room.

John reviewed the new operating rules that were recently approved allowing INCOL to form a Board of Directors to carry out the business of the organization. The current board has seven members and with five present we had a quorum.

The minutes of the last official INCOL Director's meeting held October 16, 2009 were approved as submitted.

A proposed budget was discussed. Bills covering membership dues and participation in Continuing Education will be sent out for the current fiscal year, 2013-2014 prior to July 1, 2014. Subsequently bills for 2014-2015 will be sent out for the coming fiscal year. The amount under "other" will fund participation in the Humanities Washington Bedtime Stories in Spokane this fall. There was acknowledgement that INCOL cannot maintain this level of support indefinitely, but will use this as a means to invite Directors from different libraries to the event so that they might consider having their library support the work of Humanities Washington in eastern Washington. N. Ledeboer moved to approve the proposed budget for 2014-2015. The motion passed.

Andrew Chanse reviewed the minutes from the last Continuing Education Committee. The committee has several vacancies and has established a rotation of the chair to keep activities moving forward. Discussed asking member libraries to fill vacancies on the committee.

Mary Carr moved to elect Andrew Chanse Chair of the Board of Directors. The motion passed.

Agreed to send out a Doodle poll for the following dates to set a schedule of future meetings:

July 31 or August 1

October 23 or October 24

Topics for coming meeting:

- Review status of the organization and update any rules, operating agreements etc to reflect the current practice and membership requirements.

- Pass Resolution stating meetings dates in accordance with Washington Open Meeting Law
- Discuss results of a survey requesting input from Directors of member libraries regarding the role and purpose of INCOL
- Update Treasurer's report to reflect membership dues paid

Other:

Discussed the survey to ask Directors what issues or concerns they would like to discuss with other Directors, what topics they would like to refer to Continuing Education, is there interested in networking opportunities for Directors and/or staff and would there be interest in holding a Director Summit/Forum as was done in the past. If so when is best time?

Nancy agreed to draft the survey and sent to Board members for review before it goes out.

John will work on updating list of Directors prior to sending out the survey.

Andrew will look into current status of INCOL and review operating rules etc prior to next meeting.

Kristie will contact the Director of Columbia County and invite her to join INCOL.

John will contact Pamela Mogen of Liberty Lake and invite her to join INCOL.

The meeting was adjourned at 11:10

Respectfully submitted

Nancy Ledeboer