

INCOL Continuing Education Committee Meeting 1/6/14

In attendance: Janine Odlevak, Carlie Hoffman, Jean Mattimoe, Dana Dalrymple, Tami Robinson, Paula Swan, Lara Cummings, Marilyn Johnson, Teah Chadderdon, Kelly Jenks.

1. Welcome from co-chairs Janine and Paula
2. Tami told us about the book chapter she wrote that chronicles the history of INCOL and its role in professional development/continuing education and offered us discount coupons if we would like to purchase the book for our libraries.
3. We reviewed the feedback and gave our own impressions of the last workshop sessions: 11/13/13 *Washington State Digital Archives* – Debbie Bahn and Frank Oesterheld

Attendance was strong at both the morning and afternoon sessions.

The response from attendees was overwhelmingly positive. The few negative responses came from folks who found some language too technical and the presentation on the servers too detailed. We decided that even though these were true, it was actually fine for us to be a little overwhelmed. The archives are just that impressive!

4. We noticed that there always seems to be a lot of food left over. Tami will talk to the caterers about the possibility of curbing amounts and also “make a note to self” to bring food storage bags to transport away any leftovers.
5. Gonzaga’s Foley Center Library Dean, Eileen Bell-Garrison, has taken over administration of our budget from Whitworth. Reimbursement went well this last time.

Contact information for INCOL treasurer:

Eileen Bell-Garrison, PhD

Foley Center Library

502 E. Boone Ave.

Spokane, Washington 99258

509.313.6535

bellgarrison@gonzaga.edu

6. We began conversation about our next workshop.
We have a speaker in mind and Paula is contacting her to make final arrangements. Once we have her o.k. and a date in hand, Paula and Janine will contact the preferred library to reserve their facilities. When those things are taken care of, Paula and Janine will inform Tami of the date and location so she can make arrangement with the caterer and they will contact Kelly so she can reserve a hotel room for the speaker.
We also discussed a backup speaker-who could turn into a speaker for next fall if all goes as planned with our person for this time. Janine will contact this person as a potential presenter for Fall 2014, and as a possible back-up presenter for Spring 2014.