INCOL CE Committee Meeting Minutes 4/25/12

(In attendance: Kelly Jenks, Steve Borrelli, Melissa Crooks, Dana Dalrymple, Janine Odlevak, Tami Robinson, Carlie Hoffman, Peggy Bryan, Paula Swan)

1. Evaluations of Nussbaum Spring 2012 workshop were reviewed (see full evals. attached on previous emails)
2. INCOL directors

    A small task force of directors met to discuss the continuance of INCOL. No decisive news from them at this time. (For details, see agenda notes below.)

3. Carlie will be leading the design and creation of the new INCOL website which will be hosted by SCLD. The website will include the following components:
    - Updated list of members
    - Chair rotation
    - List of past workshops
    - Ideas for future workshops
    - Calendar of conferences and other events (around which we will schedule our C.E. events)
    - Workshop venues: capacity and amenities

ACTIONABLE ITEM: Contact Carlie if you are interested in assisting with the website or have suggestions of other content.

4. Steven Bell (who will not be participating in *Inland InfoLit*) will be contacted about presenting at our Fall workshop.

5. Kelly Jenks (Gonzaga) is the incoming chair (Fall 2012)
    a. Outgoing chairs (Carlie H., SCL) and next year's incoming chairs (Paula Swan/Janine Odlevak, Community Colleges of Spokane) will assist in changeover during Fall

Brainstorming ideas for future workshops:

From Tami R.

- **Dr. Adam D. Moore** is the UW professor philosophy at the i-School who discussed about privacy at WLA, 2012.

- The panel of speakers that talked about reimagining reference were **Bo Kinney**, Seattle PL, **Deb Raftus**, UW and **Kara Fox** Sno-Isle Libraries. Bo was the one that talked about resources in the community and referring well to other local resources.

From Dana D.

- Carson Block (who presented at PLA in Philadelphia, 2012) discusses "geek culture" and interacting with IT staff. (Possible draw for IT staff and librarians , both.)

From Paula S.

- October is National Archives Month: Visit the Washington State Digital Archives in Cheney.

From Peggy

- Lilly grant in Idaho – early literacy project
- Foundation for Early Learning (WA) Making children "school ready" through early learning

Carlie H.

- Reinventing Reference (as seen presented at PLA 2012)

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(Preferred locations may be: Coeur d'Alene Public Library or Post Falls)

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Copy of meeting agenda:

INCOL agenda

- evaluations
- evaluation forms
    o include in the how did you hear section: flyer, email from colleague, email from director, INCOL website, listserv (which one), in-person from a colleague, in-person from director, other
- INCOL directors meeting notes
    o **Notes from INCOL task force to review the Operating Rules and Regulations and the Agreement**

    A small task force consisting of Hans Bynagle, Pat Partovi and John Hasko met on March 28, 2012 to review the INCOL Rules and the Agreement to see if they could find a way to continue INCOL and the Continuing Education committee. The issue is that the Joint

Board as outlined in the Rules and Agreement is unable to achieve a quorum to attend a meeting to vote, or even to vote via email in order to conduct the regular business of the Council.

Hans reported that the members continue to pay the required dues and continue to send people to the continuing education workshops offered each year. They do not, however, wish to participate fully in the conduct of business for the Council. Proposed amendments to the Rules for both the Council and the CE committee have been generally accepted and put into use by the CE committee but they have not been approved by the Joint Board.

The task force decided to make the following proposal to the membership and to divide up the list of members and make phone calls to those directors who do not respond to a vote by email.

Changes to Operating Rules and Regulations:

Composition of Governing Board:
Instead of all members having a seat on the Joint Board the Board will consist of Chief Librarians of the member institutions who volunteer to serve on the board. The board shall consist of no less than 7 and no more than 11 volunteers, ideally with a balance between academic and public libraries in order to represent the broadest range of types of libraries. If more than 11 volunteer and any dispute arises, then an email election will take place and whoever gets the majority of votes cast shall be elected.

Meetings of the Joint Board:
The Joint Board shall meet at least once a year in the spring at a time and place to be specified by its Chair. The Joint Board shall approve the budget for the following fiscal year and will elect new officers as necessary with their terms beginning on July 1, the start of the new fiscal year. The annual spring meeting will be a general membership meeting and all member directors are invited to attend. Other meetings of the Joint Board may be called as needed.

Officers:
The Chair shall be elected by the Joint Board for a 3 year term and the managing institution shall serve as Treasurer.

The task force endorsed the changes proposed in October 2009 to the CE committee guidelines. If these changes are approved in theory then the task force will work on the specific language and changes needed to the Agreement and the Operating Rules and Regulations.
- website hosting
    - SCLD agreed to host the site
    - proposals for site redesign to bring to the directors
        - wordpress or similar blogging software?
        - anyone interested in working on the site redesign?
- joint InfoLit/INCOL workshop with Steven Bell
    - still in discussion

- - - - o Janine and Kelly
  - - - - o dates?
- other options for Fall 2012 or thinking ahead to Spring 2013
- new chair – Kelly Jenks!