

INCOL – Continuing Education Committee – Meeting Minutes

Date: May 12, 2008

Location: Argonne Library (Spokane County)

Chair: Rebecca Melton

Recorder: Nancy Coffey

Members Present: Larry Almeida (*Kootenai-Shoshone*), Peggy Bryan (*Whitman Co.*), Nancy Coffey (*Spokane Comm. College*), Paul Eichenberg (*Spokane Co.*), Brooke Golden (*Stevens Co.*), Kelly Jenks (*Gonzaga*), Rebecca Melton (*Post Falls*), Jonathan Potter (*EWU*), Cheryl Pritchard, (*Gonzaga Law*), Tami Robinson (*Whitworth*), Paula Swan (*Spokane Falls Comm. College*), Mary Wood (*ICNE*).

Call to Order

Approval of Minutes from 1/24/08 meeting

Greetings/Introductions

- **New Members:** no new members
- **Updated Roster:** was passed around for everyone to initial and/or make corrections

Recap of Diane Dempsey-Marr presentation

- **Evaluations:** many of the evaluations mentioned that there were technical problems with the PowerPoint presentation (text was too small; the microphone didn't work); attendees either really liked or really didn't like the singing part of the presentation.
- **Attendance:** registration was slow but continuous (25 in the morning; 20 for the afternoon session). The total attendance was on the low side, but within an acceptable range.
- **Refreshments:** received good marks
- **Post-mortem:** anticipating technical problems for our workshops should be a part of our planning process; we should recognize that we will have workshops with low attendance from time to time.

How can we improve turnout/participation?

- **Locations:** are the workshop locations affecting attendance? No clear answer to this, but downtown might not be as desirable a location as some others; among committee members SCC seemed to be one of the better locations.
- **Days & Times:** the majority of our workshops have been held on Wednesdays or Thursdays; although many of us felt that Fridays are not good days, we have held workshops on Fridays without a noticeable reduction in attendance.
- Mary Wood thought our most popular workshop was one done in the early 90's called "Living Well in the 90's"
- The committee agreed that it was important to involve the directors in this discussion; we would like to have the issue placed on their agenda for their Fall meeting. **Peggy** (Whitman Co), **Paula** (SFCC) and **Larry** (Kootenai-Shoshone) will all be attending the directors' meeting on **Friday, May 16**.

Fall workshop

- **Presenter**
Monica (Spokane PL) recommended a program that is being held at Multnomah County Library: **Dr. Christine Peters** on “**Library Best Practices: Working with Patrons with Psychiatric Disabilities**”. There was general agreement that this would be a good topic likely to be of interest to many people. Other topics, “**Safety and Security in the Library**” or “**Personal Safety for Library Staff**” might also be of interest. Eastern State Hospital might be able to provide a speaker, or the police or sheriff’s departments.
- **Location**
Once the dates are nailed down, **Nancy** (SCC) will check on scheduling a room at Spokane Community College. If unavailable she will contact the committee via email for alternatives.
- **Date**
Brooke (Stevens Co.) will follow up with **Monica** and **Rebecca** will contact Multnomah Co. for more information on **Dr. Peters**. We will be aiming for a date in mid- to late-October, preferably a Tuesday, Wednesday, Thursday (we are trying to avoid ILA and WALE both of which are during the first week of October.)

Date/Time for Next Meeting:

Thursday, **September 25, 2008, 1:00 p.m.** at the **Argonne** Branch Library