

## **INCOL Meeting**

October 10, 2003

Call to Order:

10:10 AM at Spokane Valley Argonne Library by Chair Mary Carr

**Present:** Hans Bynagle, Whitworth; Mary Carr, SCC; Ron Force, U of Idaho; Mary Ann Goodwin, SFCC; John Hartung, Kootenai-Shoshone; Ann Johnston, North Idaho College; Gloria Lebowitz, SCC, CE Chair; Janet Lyon, Pend Oreille County; Janice McPherson, Latah County; Dave Nelson, EWU; Mike Pollastro, Pullman Public; Bob Pringle, ICN/WSU; Joe Reiss, Post Falls Public; Mike Wirt, Spokane County

**Welcome: by chair Mary Carr.** We're pleased to see each other after the summer.

**Minutes: of May 23, 2003,** were approved with an amendment adding Mary Ann Goodwin to the scholarship/internship committee. Hans Bynagle will send an electronic copy to the website staff at EWU.

**Treasurer's Report:** Hans Bynagle distributed the treasurer's report. The donation to the Cleary Chair at the UofW iSchool is on the way. Courier funds are being processed routinely. The courier billing shows an erroneous projection of \$99 balance in credits to some participants; this seems to be an error in the formula, or in coding credits. Hans will find and fix it. Report accepted.

**Budget-Related Issues:** Hans has not convened the budget committee. He summarized past reasons for carrying a balance in the general fund. The board agreed to have the committee start its discussion and offer any recommendations it may discover.

**Continuing Education Committee:** Gloria Lebowitz of SCC presented her report, and expanded on the written document. The spring workshop will be April 29, 2004. The board approved posting of minutes, roster, and list of programs on the INCOL website.

**Scholarship Committee:** Ann Johnston from NIC reported that the committee has looked at scholarship info from WLA and other regional groups. They'd like to have a ballpark dollar figure from the directors and any guidance we might offer on focus. Mike Wirt asked if the scholarship discussion should interface with the budget committee.

The budget discussion segued into discussion of a **strategic plan**. Janice suggested a subgroup representing library types. Mary asked that it review the items we developed in May, and include them as well as looking at our mission. Mike Wirt would like to not see the marketing plan included. Mary Carr will call together the people (let's call it the ad hoc Strategic Planning Committee) charged with various projects in May to develop the outline of a strategic plan, to present at the Dec 5 meeting. They are Mary Carr,

MaryAnn Goodwin, Joe Reiss, Ann Johnston, Janice McPherson, Hans Bynagle.

**Russian Librarians' visit** to Spokane Community College: Mary Carr observed that the visit (of 6-7 librarians) will be in December, 15-19. She's considering asking a couple of libraries to host visits on one day, so she could tour them to a couple of libraries each day. She'll email us about willingness to host a tour on a day of that week. She may invite us to a welcome tea the afternoon of Dec. 15. She is also interested in host families for the week.

**Staff Exchanges:** Joe Reiss reported that he'd not found a really good way to implement a social gathering for many staff. He is thinking now of asking INCOL to subsidize travel and per diem - let a visitor drive to another location at INCOL expense, work there for a day or so, and take their counterpart to lunch at our expense. Perhaps an open house on one day at one library - apply to go, and have lunch there. Perhaps a max of 4 or 5 people could visit, "shadow" various jobs at the host library for part of a day. They could receive gas money, and the host library could receive funding for lunch for all the staff involved.

**David Thompson (Canadian explorer in this area) Project** - Museum of Arts and Culture: Joe Reiss may invite someone from there to present information at the December meeting. An event will occur in 2005, and our institutions might be involved if we like. ( See *Source of the River* by Jack Nesbit).

**List-serv:** Mary Carr has it underway as a closed list, only for directors. Join if you haven't by sending her a message.

Mary has received a query from Univ. of Idaho Law Library about joining. She has responded to him.

### **Updates from each library:**

#### **Spokane County Library District**

Two proposals that would result in a new Moran Prairie Branch to replace the current storefront facility are on the November 4 election ballot. The first would establish a Moran Prairie Library Capital Facility Area outside the southeast corner of the City of Spokane in the Moran Prairie and Glenrose Prairie areas. The second would authorize the sale of \$2.35 million of general obligation bonds to finance the construction and equipping of an approximate 8,000 square foot branch.

In response to an inquiry from the Spokane Valley parks and recreation department, we moved ahead the planned 2004 purchase of equipment to create a portable computer lab to be used for computer instruction and instruction in the use of electronic library resources in our branches. The lab consists of 11 laptop computers, an LCD projector, wireless equipment, and a laptop storage cart that recharges the batteries. Parks and recreation is currently using it for classes being held at the Valley branch; we'll begin using it next year. [I didn't say this at the meeting, but the total cost was about \$25,000.]

#### **Intercollegiate College of Nursing**

We are planning to move to Riverpoint, in 2007; the College has building design money from the state. Our library would move together with CALS in the (not yet under construction) Academic Building.

Spokane Community College will be undergoing its 10-year accreditation visit October 13-15, 2003. SCC's new president, Steve Hanson, will be joining the college officially on November 1, 2003.

### **Pullman (Neill) Public Library**

A new Youth Services Librarian, Kathleen Ahern, was hired after a year-long vacancy of the position caused by Pullman budget deficits. She's very dynamic and

is planning expansion of our current story times. In return for being able to hire the position full-time instead of the half-time authorized in the budget, the library has re-opened on Mondays for 4 hours. After budget cuts last year, the library had closed completely on Sundays and Mondays.

Our server reaches its end-of-life at the end of February 2004, so we are investigating whether to join another catalog system such as WIN or WSU Libraries, or to simply replace the server.

The long-delayed Heritage Addition for the library has been delayed once again. We had hoped to begin construction this fall, but the city engineering department has been swamped with reviews of plans for private development in Pullman and the review of the design for the addition had to wait its turn. Our next hope is to get started early next spring.

The directors of the 3 Palouse area public libraries, Janice McPherson of Latah County, Kristie Kirkpatrick of Whitman County, and Mike Pollastro, are sharing a weekly column in the Moscow-Pullman Daily News, giving us an excellent venue for publicity, news and information.

**Next meeting** - December 5, 2003 - Post Falls Library

Adjourned: at 12:35.

Minutes recorded by Bob Pringle, Secretary Pro Tem (for Ginny Steel)