

INCOL Meeting

May 23, 2003

9:00am

Clark House, Hayden Lake, Idaho

Attendees: Ann T. Johnston, Lee Starr, Joe Reiss, Regan Robinson, Pat Kelley, June Stewart, Kristie Kirkpatrick, Hans Bynagle, Janice McPherson, Mike Wirt, Mike Pollastro, Mary Ann Goodwin, Bob Pringle, Mary Carr (acting Chair), and Jan Sanders (note taker).

The meeting opened at 9:15. The minutes of the March 7 meeting were approved as distributed. Pat Kelley will post them. Included with the minutes will be the report stating that three new members were approved for membership by mail ballot. They are Asotin County Public Library (WA), Kootenai-Shoshone Libraries (ID), and Latah County Library District (ID).

The agenda was approved, to include comments on recruitment, an LSTA proposal and other sharing comments.

The three new members were introduced and welcomed. Note was made that these three will need to be listed in the rotation as given in the by-laws.

Hans gave the treasurer's report as appended to these minutes. A discussion followed concerning the courier service, eligibility, and best approaches. The report was approved; motion by Jan, second by Mike P.

Hans presented the proposed budget for FY 2003-2004. In discussion, it was noted that membership dues be raised to \$1000 to reflect the three new members. Mike Wirt moved to approve the budget for FY2003-2004 as amended. Second by Regan.

In discussion, Mike W. noted that we might want to increase the CE budget based on demand. Regan suggested we considered a net lender allowance for ILL and a project to digitize local history and information. Further action on the budget was tabled until the conclusion of the planning phase of the agenda. Motion to table by Mike W.; second by Regan.

Mike Pollastro presented a discussion of an LSTA funding proposal for shared automated library system catalogs for small libraries. A discussion followed, with the end result that the council supports the concept of such an agreement. Moved by Christy with second by Hans. Because this is a suggestion for the Washington LSTA council, a suggestion was made to duplicate the effort on the Idaho side.

The bulk of the morning was then spent in a planning session, with some of the history of INCOL reviewed and a restatement of the main purposes of the organization given.

The following INCOL actions were suggested:

- Internship and Scholarships for member staffs
- Contribution to Beverly Cleary endowed chair , iSchool, University of Washington
- Revival of INCOL marketing plan
- Selected resources to purchase/share online

- Expansion for staff participation in discussion, learning (not just limited to directors)
- "Birds of a feather" discussion groups, staff exchanges
- IMLS grant application for resource sharing
- Virtual reference development (to be included in the fall meeting agenda)
- Joint library catalog
- Staff exchange/ cross pollination
- INCOL portal/GIS system
- Expand current website for better public access
- Subsidize net lenders for ILL
- Have luncheons twice a year, not just once
- Recruitment by visits to member libraries--especially for high school students, library technicians, and college students
- Provide staff scholarships to WALES conference.

Following the listing, the items were divided into those needing funding and those that only required administration. Those for administration and the actions requested are:

1. Joe will define via email the expansion for staff participation and staff exchange.
2. Joe, Lee and Ann will work on the Idaho virtual reference grant for LSTA. This item will be addressed on the fall meeting agenda as well.
3. Mary Carr will investigate the possibility of an INCOL portal/GIS system. In addition, each INCOL member is to gather ideas for discussion and return with fuller information.
4. Pat will explore the possibility of doing an INCOL listserve, possibly through Gonzaga, with June's assistance. She will respond to the group with the probabilities.

Those items that demand budget adjustment:

Pat moved and Regan seconded that we set aside \$300 in the budget to assist with the non-director interest/participation. Passed.

Regan moved and Mary Ann seconded that \$500 be contributed to the endowed Cleary Chair at the iSchool, UW. Passed.

A budget committee was formed to include Hans, Pat, and a representative of the Kootenai, Shoshone Libraries.

A committee was established to set criteria and procedures for the scholarship/internship effort. Members are Jan, Mary Ann, Ann Johnston, and Janice.

The motion to remove from the table the approval of the FY2003-2004 budget was made by Hans and seconded by Mike W. Passed. The original motion from the morning session was then brought forward by Mike W., and seconded by Regan. Motion passed to approve, with adjustments as noted above. The adjusted budget will be reprinted and mailed to members. (Note: a copy of the adjusted budget as mailed is appended to these minutes.)

Mike Wirt presented an overview of the public library situation for the city of Liberty Lake, WA. Many member libraries had been contacted by city officials so this information with both timely and interesting.

The next meeting will be at Post Falls, with a mid-winter meeting at Spokane Public Libraries and the final session at North Idaho College.

Meeting adjourned.

Submitted: Jan Sanders, Acting Secretary