

## **INCOL Director's Meeting**

October 12, 2001

North Spokane Library

### **1. Call to Order**

Janet Lyon, Chair, called the meeting to order at 10:03 am.

Members Present: Janet Lyon (Chair) (Pend Orielle County), Jan Sanders (Spokane Public), Pat Kelley (EWU), June Stewart (Gonzaga U. Chastek Library), Bob Pringle (ICN), John Webb (WSU-Pullman), Ron Force (U of Idaho), Ann Johnston (NIC), Mike Wirt (Spokane County), Julie Meier (Coeur d'Alene) Jonnee Curtis, Chair, CE Committee, Mary Wood, Chair, Reference Interest Group.

**2. Agenda** was approved.

**3. Minutes of the previous meeting**--approved.

### **4. Treasurer's Report**

None, absent.

### **5. Courier Update**

None.

### **6. CE Committee Report**

Jonnee Curtis, Chair, CE Committee reported that the Fall Conference would be October 18 on the topic "Integrating Information Literacy into your Library" There is no topic for spring workshop. Currently the morning session is full, the afternoon 3/4 full. The committee currently has no representatives from Neill Public or Stevens County.

Last Spring's workshop had 67 attendees, with \$125 income from non-members. Total expenses were \$880.

### **7. Reference Interest Group Report**

Mary Wood Chair, Reference Interest Group reported that they haven't met this year. Last Spring the topic was online reference.

The Washington Statewide Virtual Reference Project was funded by an LSTA grant of \$240,000. Individual grants were capped at \$30,000. She passed out documents concerning the project. Three systems are being considered: LSSI, 24/7, and Convey. UW and WSU are buying 24/7. The Virtual Reference Committee is using State Library Chat room. They will be doing focus groups around the state.

Discussion on Continuing Ed: Should the Committee do electronic or Web survey of staff CE needs in INCOL libraries? They have had cutting edge technical topics. How about "soft stuff", *ie.*, diversity, freedom of access vs. security. Since committee members are from different libraries are they supposed to know local needs? There is no great sense of urgency. CE committee members should take initiative to find out from their local staff. The Chair will remind Neill, Whitman Co., Post Falls of the need for committee participation. Small libraries have staffing problems

## **8. Old Business**

### **8.1 Strategic Plan.**

Mike Wirt moved, Pat Kelley seconded, a motion to approve of the Strategic Plan. Approved.

**8.2 BCR eBooks.** We have cost estimates for the netLibrary Public Library Collection. John Webb commented that WSU has 7,000 titles from various sources. All regional networks have similar packages. Go with the best price.

**8.3 Information Literacy Project.** (WA.) E-mail chair for copies.

**8.4 Assessment of INCOL Member Needs** Pat Kelley said the question was: Is INCOL providing needed services? Should we do a survey of Directors? Perhaps we should look at the consortium, rather than an association model. Mike Wirt commented that the question originated at retreat three years ago. We need a needs assessment for strategic planning. However, we have limited time to do things. We once considered having an INCOL staff. Julie Meier said we were all busy with new services. Mike said that INCOL was originally created to apply for grants, run the local courier, create a regional union list of serials. Continuing education was important because of isolation. However, the Washington State Library and the UW Library School was now doing more. Julie thought peer interaction important for staff.

Pat said she'd send out a structured inquiry, to assess needs in particular areas.

## **9. New Business**

**9.1 Meeting dates** Retreat: May 17, Clark House. Will discuss plans for retreat by e-mail. Spring Meeting: March 8.

**9.2 Other** Mike Wirt noted that HB1580 (WA) applies to independent agencies in local government. Each entity must specify and file with the county auditor the means of filing claims against the independent agency. It was adopted by legislature, signed by Governor, but not publicized.

## **10. Library Reports**

Each attendee gave an overview of their library. No individual news reports were submitted.

**Adjournment:** The INCOL Director's meeting adjourned at 12:00 Noon.

Minutes by Ron Force, University of Idaho Library